

STATE OF GEORGIA
LIBERTY COUNTY

WITNESS SUBPOENA
(IN BLANK)

TO: _____

() _____ - _____

YOU ARE COMMANDED that, laying all other business aside, you be and appear at the Liberty County
MAGISTRATE COURT, CIVIL/ CRIMINAL DIVISION in the Liberty County Justice Center, 201 South Main Street,
Magistrate Court Courtroom, 2nd Floor, Hinesville, Georgia at _____ o'clock _____ M. on the _____ day of
_____, 20_____, and there to be sworn as a witness, until the Final Disposition/Judge's excusal from
being a witness in this case, called by _____ in the case(s) of

_____ vs. _____,
Case Number(s) _____.

HEREIN FAIL NOT, under the penalty of law this _____ day of _____, 20_____.

If you have questions, contact:

LINDA DIXON THOMPSON, Clerk (or Deputy Clerk)
Superior / State / Juvenile / **Magistrate Court**

PHONE: () _____ - _____

OATH OF SERVICE

STATE OF GEORGIA
LIBERTY COUNTY

Claim is hereby made for witness fee in the above-captioned case. I hereby swear and affirm that I appeared in the above-
referenced Court as a witness on this case on _____, 20_____, during the hours other than my regular
duty hours and that I have neither received nor claimed any other witness fee upon any other subpoena before this court on this
date.

In addition (if applicable), I submit the following claim for miles driven in my personal vehicle to and from court:

Miles Claimed _____ From _____ To _____

Sworn to and subscribed before me this
_____ day of _____, 20_____.

Witness

Notary Public

ATTENDANCE CERTIFICATE

The above-named witness was in attendance of the Court indicated on date(s) shown. Actual service dates were:

Presiding Judge or Prosecutor

LAW ENFORCEMENT AGENTS ONLY
COMPENSATION CERTIFICATE

I hereby certify that the above-named law enforcement agent has not been nor shall be paid or given additional compensation
nor given any time off on account of services rendered as a witness in the above-captioned case on the day's specified. In
addition, mileage claimed IS/IS NOT authorized as a bona fide expense for which the officer is entitled to reimbursement.

Title: _____

FOR CLERK ONLY - DATE PAID: _____, 20_____ CHECK NUMBER: _____ AMOUNT PAID: \$ _____

FOR DEPUTY SHERIFF'S ONLY:

I HAVE THIS DAY SERVED THE WITNESS _____ **PERSONALLY**
(Name of Witness)
WITH AN ORIGINAL OF THIS WITHIN WITNESS SUBPOENA.

THIS THE _____ DAY OF _____, 20____.

DEPUTY SHERIFF

WITNESSES SIGNATURE



FOR CIVILIAN'S ONLY:

I, _____ HAVE **PERSONALLY** SERVED A COPY OF THIS WITHIN
(Person serving subpoena)

WITNESS SUBPOENA TO _____
(Name of Witness)

THIS THE _____ DAY OF _____, 20____.

PERSON SERVING SUBPOENA

WITNESSES SIGNATURE



I, _____ HAVE BEEN SERVED WITH THIS WITHIN SUBPOENA
FOR PRODUCTION OF EVIDENCE BY CERTIFIED MAIL – RETURN RECEIPT REQUESTED (refer to
receipt number: _____).

THIS THE _____ DAY OF _____, 20____.

(SIGNATURE OF PERSON RECEIVING SUBPOENA)
PRINT NAME: _____
TITLE: _____