

# In order to obtain a Land Disturbing Permit you must have the following:

## Residential Subdivision Development

- 1. Completed Land Disturbing Application.**
- 2. 3 Sets of Engineered Site Plans. Tree protection (points) page must be included .**
- 3. 2 Sets of Drainage Reports.**
- 4. Copy of the Submitted Notice of Intent. (if applicable)**
- 5. Wetland delineation approval. (if applicable)**
- 6. Copy of the tax paid receipt for the property.**
- 7. Copy of the ES & PC checklist**
- 8. Copy of Environmental Health approval. (if applicable)**
- 9. Liberty County permit fees checklist.**
- 10. Payment for all applicable fees.**

Property must be zoned for the use: A-1, AR-1, R-1, R-2, R-2A, R-3 and R-4. They must be in compliance with the zoning lot size for water and sewer or health department regulations.(See Attached)

Property Must be identified and inspected prior to issuing of a permit for compliance with zoning regulations.

Before any land clearing can be done we must have all approvals from the following in order to issue an LDA permit. Environmental Health, County Engineer, and USDA NRCS. Site work must be in place and approved by the Director of the Liberty County Building & Licensing Department before a final inspection and C. O. can be issued. Wetlands must be checked by the Corp of Engineers and written report required. Flood Zone areas may require additional information.

**Preliminary Plat Approval :** Completed application . This will be submitted to the governing authority for approval. This can be done as soon as the site plan has been approved by all departments.

**Final Plat Approval:** All site work must be completed and approved by the County Engineer. Once the final plat has been approved you may start applying for the permits.

### **The following bonds may be required. The bonds must be filed with the Liberty County Building and Licensing Department before a Certificate of Occupancy is issued.**

Performance Bond for Landscaping and/or Tree must be valid for Two years.

Maintenance Bond must be valid for One year.

Depending on the type of activity to be placed on the property other requirements may surface. Some activities require state certifications or licenses.

### **Please submit all of the information requested for the permit to be issued.**

Liberty County Building and Licensing Department  
100 Main Street, Suite 7410  
Hinesville, Georgia  
Phone 912-876-8454 Fax 912-876-9107

**Liberty County Building and Licensing Department**

**Land Disturbing Permit Application**

The following information as listed on this form and the attached soil erosion and sedimentation control plan and supporting data are submitted for certification, pursuant to the Liberty County Soil Erosion and Sedimentation Control Ordinance.

**Owner/Applicant:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Telephone #:** \_\_\_\_\_

**Project Manager Name & Telephone #:** \_\_\_\_\_

**24 Hour Contact Name & Telephone #:** \_\_\_\_\_

**Location of Project:** \_\_\_\_\_

**Description of work to be done:** \_\_\_\_\_

**Map & Parcel #** \_\_\_\_\_ **Lot #:** \_\_\_\_\_ **Zoning:** \_\_\_\_\_

**Size of Tract (in Acres):** \_\_\_\_\_ **Disturbed Acreage:** \_\_\_\_\_

**Flood Hazzard Zone:** \_\_\_\_\_ **FIRM Map & Panel #:** \_\_\_\_\_

**Purpose of Disturbance:**  **Development**  **Surface Mining**  **Other, please explain** \_\_\_\_\_  
\_\_\_\_\_

**Water Source**  **City**  **Well** **Sewage Source**  **City**  **Septic**

**Wetland Area:**  **YES**  **NO** **Copy of Deed**  **YES**  **NO** **Sketch Plan**  **YES**  **NO**

**The applicant agrees:** 1. That the soil erosion and sedimentation control measures are in accordance with the principles and standards set forth in the Liberty County Soil Erosion and Sedimentation Ordinance and the publication entitled Manual for erosion and Sedimentation Control in Georgia; 2. That all development and construction practices will be done in accordance with the approved soil erosion control plan; and 3. Notify the Liberty County Building and Licensing department at least 24 hours in advance of any land disturbing activity and of the completion of the project.

**This PERMIT is valid for one year from the date of issue. Liberty County may choose to reevaluate the project with regard to compliance with E&S Control Ordinance.**

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date

**OFFICE USE ONLY**

**PERMIT #** \_\_\_\_\_

**DATE ISSUED** \_\_\_\_\_

**Special Conditions** \_\_\_\_\_

**Bond Required**

Performance Landscaping/Tree Bond

Maintenance Bond

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Hinesville, Georgia  
Phone 912-876-8454 Fax 912-876-9107

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Director, Building and Licensing Department